

CARLETON HEIGHTS CURLING CLUB
1436 NORMANDY CRESCENT
OTTAWA, ONTARIO
TELEPHONE: 613-224-6224

MINUTES OF THE CHCC ANNUAL MEETING
Held by Video Conference on JUNE 3, 2020

PRESENT: Darrell Barnes, Ken Beadman, Dawn Blackman Overton, Mark Bodnar, Arlo Boyce, Louise Boyer, George Burbidge, Noreen Campbell, Dale Campbell, Michael Carroll, Florence Clancy, Tom Clarke, Albert Cole, Debbi Craniford, Frank Cranton, Janice Crossman, Judy DiMillo, Paul Dillman, Paul Douglas, Leona Duncan, Kevin Ferguson, Howard Friendly, Bernie Friendly, Peter Garneau, Michael Gendron, Mervin Hanniman, Linda Harris, Derek Harris, Earl Hartwig, Tom Hayward, Darren Helmer, Dave Henry, Ken Hollingshead, Anne Irwin, Barbara Jeppel, Kathryne Jessup, Julie Johnston, Lynda Kennedy, Margo Korneluk, Mitch Landreville, Kim Lauzon, Linda L'Heureux, Sue McLatchy, Murray Manley, Ken McCarvill, Lee McCormack, Trent O'Connor, Susan Oliver, Louise Paynter, Brian Prosser, Don Raymond, Sharon Richardson, Don Richardson, William Rodger, Jeff Sanderson, Mary Ellen Sanderson, Fred Schrie, Donna Lee Smith, Christine Smith, Doug Stafford, Rick Stewart, Lisa Stewart, Bruce Taylor, John Tobin, Linda Walsh, Rick Weber, Doug Woods, Nancy Wortman, Alex Young, Basil Adam, Dale Campbell, Patrick Dawson, Gerald Fallu, Brian Forrest, Greg Hodgins, Terry Kuzma, Lorrie McAnalty, Marian McMahon, Leslie Milton, Luke Morton, Kim Twyman, Carol Woods.

1. President Mark Bodnar called the meeting to order at 7:06 p.m. Hayden explained the video system to all attendees.
2. **Welcome and Opening Remarks**
Mark welcomed and thanked everyone for attending. He thanked Hayden Brown for being the facilitator for the video format meeting. Mark also thanked the Executive for their work through the year.
3. **Review of Minutes**
It was MOVED by Dale Campbell and seconded by Terry Kuzma that the Minutes from the April 23, 2019 meeting be approved. Majority approved. CARRIED.
4. **Business Arising from the Minutes**
None.
5. **Alex Young - Club Manager - Report on File**
 - Alex thanked various individuals for their guidance over the course of the season, including his staff consisting of Don Richardson, Angus MacLennan, Taylor Rodger, Sarah Stobo, Maggie Walsh, Lyndsay Walsh, Micheala Tuor, and Micheal Nauffts. Their dedication to the club and its members is greatly appreciated. He thanked the club executive for their gracious assistance over the course of the season. It takes a lot of commitment and dedication to help make positive changes for the club. Thanks to Dennis Elgie and his crew for the service they provided. It was always a pleasure working with them from my end. I look forward to working with our new ice technician, Mike Brodeur. Alex thanked all the members who support the club. Our collective enjoyment of the sport and of each other is truly remarkable.
 - It is challenging to write this year's report given the context of our closure and COVID-19. We missed out on all of our season end festivities and club activities. Although the season feels

marred due to the early closure, we can only look to the future and our return to play. Our club executive is working diligently to plan our upcoming season. Some of the holdbacks will be based upon waiting for actions from higher authority. As we navigate through the next several months we will provide information to members as soon as we can. Traditionally, my report highlights achievements from the season or other items of note. I think many members will be focused on the future of the club and to that end I would like offer a few points. What we miss most from the past season is not the accolades or trophies but the comradery with our fellow curlers. Having friends you see every week to curl and socialize with is of the utmost importance. The club is the bond that holds us all together in that regard. I want to highlight the importance of taking care of our club and ensuring its health for the future. My focus moving forward is to prioritize members experience here at the club. Your time spent here at the club with friends is truly of great importance.

- Once again, I want to thank all those who stand behind CHCC. I look forward to seeing you all back at the club when we are able to start the season. Over the next several weeks we hope to have more information on regulations and what impact they have on the upcoming season. In the meantime, I wish all the best to you and your families.

6. **Executive Reports:**

President – Mark Bodnar

Following is a summary of the significant happenings of CHCC for the 2019-2020 year.

COVID-19

- In mid-March, the emergence of the coronavirus (COVID-19) forced an early end to the curling season. Health authorities continue to grapple with containing the spread of the virus, and public officials attempt to develop protocols to reopen public facilities. CHCC and its members are particularly susceptible as our demographic profile is older than that of the general population.
- COVID-19 has had a significant impact on the club's finances. In addition to several weeks of normal curling and bar revenues, various end-of-season social events were cancelled resulting in lost revenue.
- The club continues to monitor the situation with an eye to hopefully having a regular 2020-2021 curling season. It is unknown at this time what the reopening of the club will entail. CHCC will follow the advice of public health officials in making any decisions about reopening, with the health and safety of our members and staff given the highest priority.

Physical Assets

- Many of CHCC's physical assets are nearing or are past the end of their expected life. This past year the club experienced continued leaking of the roof over sheets 3 and 4, as well as a worsening of leaks over the room which contains the ice plant. The ice plant itself is over 30 years old, and while it still operates at a sufficient level it might need to be replaced in the short- or medium-term (1-5 years) at significant cost. The Executive has taken some preliminary steps to assess the major capital assets of the club and develop a strategy and proposal for replacement and/or repair. This will be a major focus of the club in the coming year as our equipment and building continue to show their age.
- The club is investigating the possibility of accessing funds being made available by governments through programs related to COVID-19. These funds could comprise a portion of the investment that will need to be made in the club's physical assets.

Head Ice Technician RFP

- In March 2020, a Request for Proposal (RFP) process was launched to find a new Head Ice Technician for the 2020-2021 curling season. A committee consisting of Rick Weber, Albert Cole, Judy DiMillo and Mark Bodnar led the process, with support from Club Manager Alex Young. The process was advertised for several weeks on various curling websites and other locations. A comprehensive set of criteria was developed to assess the quality of the submissions received and create a shortlist of candidates.
- Five submissions were received, with three candidates being placed on the shortlist. Interviews and reference checks were conducted for each of the three finalists. All the finalists scored highly, with each bringing different experiences and qualities. Ultimately the Executive approved the contracting of Mike Brodeur for the position and we look forward to curling on his ice as soon as possible.

Other Business

- The Executive developed a new policy on falls which came into effect on January 1, 2020. This policy, which applies to all activities at CHCC, defines a clear protocol for the consistent handling of falls and should remove any ambiguity about how these events are handled.
 - Question- Doug Woods – Is Mike Brodeur dedicated to our club? Yes he is.

Treasurer – Marian McMahon (AGM Package documents on file)

- Marian presented the results of the 2019 financial year ending December 31st.
Income Statement for the year ended December 31, 2019
 - Overall for 2019, the Club operated at a break even level with a small loss of \$426. This compares to a \$14,299 profit earned in 2018. The main drivers for the lower profit were:
 - Increased allocation to the capital reserve of \$7500 (from \$25,000 to \$32,500)
 - Increased building maintenance costs of \$12,500 due to the repairs completed on the back wall and the purchase of a new fridge for the bar.
 - Membership and rental fees were increased in the fall of 2019 and the number of members grew resulting in an increase of revenues of \$24,000 and increase in gross profit of \$22,336. This increase in profit covered higher staff costs (due to increases in minimum wage), ice management costs (per contract terms) and increased utility rates.
 - In summary, with the rate increase introduced in the fall of 2019, the curling club was able to cover all costs of running the operation for the 2019 calendar year.

Balance Sheet at December 31, 2019

- The Cash balances at December 2019 increased significantly in the year by a total of \$56,280. Part of this increase was due to the lower prepaid expenses at year end (\$4527), the collection of prior years' donations (\$6500) and increase in inventory of \$1759.
- On the liability side, the increase was in the GST/HST return balance. This amount represents the \$34,300 in HST collected in Sept-Oct 2019 on memberships. This is owed to CRA as of December 31 2019. We are allowed to deduct from this all HST amounts we have paid in the same period – which amounted to \$11,000. The change reflects the unusual activity undertaken in 2018 when we had the \$70,000 in roof repairs completed over the lounge area. This repair included an additional \$9,100 in HST that the Club paid and was reimbursed for – through a smaller “return balance” shown for 2018.
- Although this is a complicated and technical explanation for the increase, at the end of the day, the 2019 balance of \$23,300 reflects a normal year's operations and we should expect similar balances in future years.

- In Member's Equity, the only change was the increase from the \$32,500 levy received from the fall 2019 membership revenues. No capital repairs or purchased were completed in 2019 and no other account balances changed.
- MOTION by Margo Korneluk for members to approve the December 31, 2019 financial statements and results of operations for the 2019 calendar year. Seconded by Tom Hayward. Majority approved. CARRIED.
- Marian then discussed the fee proposal for the next curling season and a detailed 2020-21 budget proposal.
 - 2019-20 estimated results
 - The current year's estimated results reflect the sudden closure of the club on March 15, 2020. As a result, revenues for the rest of the curling season, including all year end banquets, were lost. In addition, we are assuming that the club reopening will likely be delayed until September and so no rentals are expected for the month of August this year.
 - Most of the expenses for the rest of the season are fixed and so it is difficult to reduce them. Where possible, savings have been identified and shown in the estimate for 2019-20.
 - In total, we expect to lose over \$19,000 for the current season.
 - 2020-21 Budget and rate increase
 - In preparing the budget for next year, all expenses were reviewed to determine where savings could be identified. One item of note is building maintenance – the budget for this item has been maintained at \$25,000 in order to ensure that ongoing repairs to the aging structure and equipment can be made when needed.
 - Once all expenses were forecast, revenues to recover these costs had to be estimated in terms of membership rates. Based on historical trends, we know that expenses such as utilities and fees will continue to increase. In addition, we had to acknowledge that some members may not want to return to the same level of physical interaction as in previous years. As a result, we have assumed a 10% drop in membership in all categories from the 2019-20 season.
 - In order to cover the projected costs of operations and membership loss, a 5% rate increase is being proposed.
- Marian thanked the Board executive over the past three years, in particular each of the presidents, who supported her in the role as treasurer. The amount of time and commitment shown by members to maintain not just the finances but the strong reputation of this club is truly amazing and greatly appreciated. A special thanks to Alex Young for his assistance and patience over the years. It has been a pleasure to be part of the executive of this Club.
- QUESTIONS:
 - Are we committed to the ice contract if the club doesn't open? Mark: We won't pay if the club doesn't open for a significant period of time next year. Mike Brodeur has agreed to this.
 - Why don't we pay taxes? Alex: We have a collective services agreement with the City because we provide a service to the City. We don't pay garbage pick up either.
 - Why is there an increase of 11% for seniors and only 5% for everyone else? It's due to a built-in increase to lower the senior rate which used to be 25% down to a more reasonable senior rate.

- Regarding the aging plant and the added expense we will have due to Covid, should we increase our membership fees to a greater amount, perhaps 10%.? Mark described the repairs that may have to be made in particular to the ice plant. We will have to look at all options and we don't really know how much things are going to cost going forward so we won't increase at this time.
- Is there a breakeven point if we have a reduced capacity? We'll answer the question when it happens. Marian advised that a lot of our costs are fixed—telephone, heat, ice manager, etc. So there are too many variables and it could change part way through the year. Alex advised that we really need 4 sheets to carry things forward.
- What are the fixed costs if we have no operations at all next year? We have enough equity to maintain the building for a year without any revenue coming in. We have to decide if we want to do that. We do have an operating reserve set aside which would cover most of the expenses other than Alex's salary. This would work if we have a future and the club will open in the following year.
- Can we take advantage of any of the government funds if we can't operate? We have looked into some of the programs offered by the federal govt. but they applied to groups with employees.
- Have any of the rental leagues decided to take a year off? We haven't heard anything yet from the leagues.
- Are we discussing this with other clubs? Not at the moment.
- MOTION by Tom Hayward that on the assumption the Club will open for a regular season a 5% increase to membership rates for the 2020-21 curling season be approved. An equivalent increase will be applied to all leagues and other rentals for the same period.
Seconded by Mary Ellen Sanderson. Majority approved. CARRIED

House and Property – Dale Campbell

- Dale listed the things that have been completed over the year:
 - a) Work has been completed on the compressor room roof
 - b) Parking lot has been cleaned up, the “greenery” has been cleared along the side and back of the building and along the parking lot along the fence
 - c) Some snow and water were removed from the roof over sheets 4 & 3. Subsequently a water leak reappeared over the double ice doors and along the wall beside sheet 4. This was “patched” with a liquid patching agent supplied by CLS
 - d) Painting of men's locker room ceiling
 - e) Touch up paint in Lounge and ladies' locker room.
 - f) Past President board has been hung
 - g) Ladies Toilet tightened to floor
 - h) Furnace Filters, both furnaces, purchased and installed
 - i) Installed a dry erase board in the compressor room attached to the furnace. This board should be updated each time the furnace filter is changed
 - j) Trip hazard on the top front steps repaired
 - k) Light bulbs changed as required.

- Dale announced that this will be his last year in this job. He advised that there are many capital expenses that will arise to keep the club in good shape. Everyone thanked Dale for his contributions to the Club over the past three years.

7. **Other Reports:**

Ice Chair – Greg Hodgins

- Ice
 - Denn-Ice returned for their third year as our icemakers
 - Ice was started August 1 and was ready by August 18 for our summer league. The ice plant was shut down in mid March due to the pandemic
 - 4 major Ice maintenances - October 12, November 23, January 18, February 29
 - Received many positive and negative comments on the ice conditions in the second half of the season. All curlers were happy with the speed of the ice and some curlers were unsatisfied with the consistency of the curl.
 - Our summer league and the Junior Super Spiel received a lot of positive feedback on the ice conditions from participants.
- Ice shed repairs/upgrades
 - In the summer we had an air balancing examination performed on the ice shed. The report revealed some shortcomings in the power of the furnace and the size of the ceiling vents. It also recommended adding insulation to the attic and adding an air intake return. These items were added to the club's equipment to-do list
 - Also in the summer, the scoreboard wall behind sheets 1 and 2 was repaired as moisture had leaked into the area and damaged the wall and its insulation.
 - Temperature probes were installed to monitor temperatures in the ice shed which showed differences between wall temperatures and center temperature. Dehumidifier settings were adjusted to help with ice shed temperature.
 - Miscellaneous repairs performed by Denn-Ice during the season included fixing the middle walkway, fixing hacks, helping contain leaks and plumbing upgrades in the compressor room
 - Our roofs continue to leak. sheet 4 leaked in early January due to warm temperatures and the compressor room leaked in late February and was repaired.
- Next season
 - CHCC and Denn-Ice mutually agreed to terminate their Ice Maintenance contract and Mike Brodeur has been hired as the club's Head Ice Technician for the 2020-21 season.
 - I would like to thank Denn-Ice staff and especially Dennis Elgie for the excellent work they did this year (and the past 2 years) on our ice and our facility. Working with Dennis was a pleasure and his commitment to improving ice conditions is commendable. He has provided a lot of excellent advice over his time at CHCC that will help us in the future.

Match Chair- Hayden Brown

Nothing to report. The Club Championship did not take place.

Membership Chair– Leslie Milton

- With this year we had 371 full and ½ season members, compared to 365 in the previous year. This year's members though include 21 ½ season members compared to 12 the year before, so effectively we are slightly down in terms of full -ime equivalents. The decrease is primarily represented by Friday Mixed which was one team short this year. Kudos to the Day Ladies who increased their membership numbers by 10 over the previous year.
- Next season will see the adoption of the recommended waiver as proposed by Curling Canada, with slight modifications by the board, which agreed to the elimination of the paragraphs indicating that you as a member would waive your right to sue the club for negligence. I experienced signing up for a bridge class in the City of Ottawa and had to electronically sign a waiver, which included waiving my right to sue the City in the event of injury, in order to complete the registration process. Nevertheless, in conjunction with our insurance broker, we felt it was not appropriate to ask you as members to waive such rights in the unlikely instance that such an event would occur.
- To assist with the implementation of waivers, the board has also approved the purchase of membership software. The software will facilitate the collection of signed waivers from all members and rental league members as well, allow for online payment by credit card of your fees, plus other features available to each of the league coordinators should they wish to adopt them.
- Earl Hartwig will be taking over as membership coordinator for the club for our new curling season, whenever we get to start it, and I will continue to work with Alex and Earl to assist in rolling out the software for our next curling season.

OVCA/OCA – Rick Weber

- The Ottawa Valley Curling Association was founded in 1959 and has 46 member clubs with 146 sheets of ice.
- The OVCA supports curling and its member clubs by supporting bonspiels, Learn to curl programs, training courses for instructors, ice tech courses, providing capital loans to clubs and support of competitive teams in provincial, national and international events.
- The four main bonspiels supported by the OVCA are OVCA Mixed, OVCA City of Ottawa (cancelled in 2020 due to COVID), OVCA Little Rocks Championship and BrokerLink-OVCA Junior Superspiel.
- The OVCA development Fund currently has \$550K available for capital loans to member clubs of up to \$50K at prime minus 1%. Currently 10 clubs are in the process of repaying loans.
- Our OVCA membership fee is \$125 per sheet of ice.
- CurlON (formerly the Ontario Curling Association) is the governing body of [curling](#) in Southern Ontario and was founded in 1875 with about 200 member clubs.
- CurlON also has a \$500K development fund for capital loans to member clubs. The loans can be up to \$30K at prime minus 1%.
- The last year's membership rate for the Canadian Curling Association and CurlON was \$22 per adult member.
- After a three-week election and 139 Member Club votes, Tim McChesney (Oakville), Amanda Gebhardt (Guelph) and John Dilabio (Cornwall) are Board members for 2020-2022.
- **A complete COVID action plan for the next curling season is being produced by CURLON in association with Curling Canada and will be released early to mid June.**

Youth–John Tobin

- The 2019/2020 season had a full house for Little Rocks and Junior programs. The program was running along smoothly until the COVID-19 ended all youth sporting events for the season. The program had excellent volunteer instructors at both Junior and Little Rocks. The junior program was led by Peter Garneau and the Little Rocks by Kristine and Chris Mulholland.

- The 2019/2020 season will be my last as youth coordinator. Peter Garneau will be the coordinator for the next curling season. Although we are in uncertain times, we do have the leadership in place to allow for the best possible youth programs for the coming season.
- I have enjoyed the last 10+years of involvement with the CHCC youth program. CHCC is a club that supports youth curling. There is no other club in Ottawa that supports youth involvement in our sport to the level that CHCC supports it. Our youth program allows for the participation of the sport at the recreational and competitive levels. Over the last 10 years we have hosted a yearly youth Little Rocks bonspiel and a yearly Junior Bonspiel. We have teams go to recreational and competitive level bonspiels at both levels and have competed in Little Rock Regional championships and Junior Provincial championships. The key is that the club supports the youth member and allows them to pursue the sport at the level they would like to compete at. I am very thankful for the support of the club for our youth programs. The support makes it easy to coordinate the programs.
- Mark thanked John for his outstanding contributions to the Club in building the best Youth program in the City.

8. **Leagues:**

Day Men – Terry Kuzma

- The day men would like to thank the Board of Directors for their proactive and diligent monitoring of the Covid-19 pandemic, and immediate implementation of procedures to safeguard the health of our particularly vulnerable group. We would also like to thank them for their thorough process and ultimate success at securing our new dedicated ice maker, under very challenging conditions.
- My personal gratitude goes out to Doug Stafford, who coordinates inter club competitions, and Doug Woods for coordination of our Skips Choice league, as well as our treasurer Bob Walsh, who, although deserving, was not honoured with a 10 years as treasurer service pin. Thanks also to Alex and his crew for allowing our eccentricities throughout the season. They may they diminish with age.
- Congratulations to the Day Ladies for another victory in our ongoing challenge matches. Please learn to share.
- The golf tournament normally held at Carleton Golf and Yacht Club has been cancelled, but a time slot has been reserved for 2021, should circumstances allow.
- Our incoming president is Ken McCarville, while other roles will be maintained by the incumbents at the present time.
- We urge every member of our club to remain vigilant regarding yours and your families, and our community's safety.

Day Ladies – Mary Ellen Sanderson

- We had a total of 85 Day Lady members and 22 Social members Ten new members were welcomed into our curling family.
- Fall curling clinics offering delivery and sweeping skills were introduced. They were open to all curlers.
- This year, using our CHCC web site for any current information was encouraged.
- We were grateful Doug Woods agreed to install a new spinner in the Lounge which was beneficial in keeping the curling games on time.
- Trophy & Prize presentations will be postponed to the Fall General Meeting. Despite the early end to the curling year, we had many successes both in our Tuesday Draw and Thursday Fixed curling

at CHCC. In addition, the ladies participated in many bonspiels outside the club including the Crystal Heart, LCA and Interclub bonspiels and Invitationals that brought many proud successes. Day Ladies runs so successfully due to the dedication of many volunteers.

- Thank you to all the members of our Day Ladies Executive, conveners for events and bonspiels, fall clinic organizers and numerous volunteers required to ensure events run smoothly. Fund raising was used to contribute towards the new bar fridge and to buy new card tables. In addition, funds and food were collected for Debra Dynes centre.
- Next year Louise Boyer will be the new Day Ladies President.

Monday Open – Trent O’Connor

- They had a full complement of 20 teams for the season with no issues. All teams have indicated they will be returning. No champion was declared due to the abrupt end to the season. Social fees will be held over to next season

Thursday Open - Tom Hayward

- The Thursday league had another very good year of competitive play at all levels; that is until the season came to a grinding halt half way through our Championship round. As a result of the cancellation of the last part of our season, and the last half of the Championship round, as well as cancellation of the year-end BBQ:
 - We were unable to declare a winner for this past season as it is the Championship round that determines an overall winner for the league. There were too few games played during the first half of the round, and an unequal number of byes across the teams to determine winners.
 - The Social Fees paid at the start of the year have been carried over to next season.
- Kevin Ferguson will be taking over as Thursday Open Coordinator for 2020-2021. Kevin has already indicated that the fine system for not posting your scores (I.E.: beer for the coordinator) should remain in place, however, any other suggestions for next year regarding the Thursday league may be directed to Kevin at amazing.fergatron@gmail.com .

Business Ladies – Kim Twyman

- We had another fabulous season of curling and friendship. Our full complements of members continue to make up teams participating in numerous bon spiels across the region. The Stanley Gauthier was won again this season by ladies from our league. Unfortunately, our year end banquet has not occurred and the prizes have yet to be awarded. This will be determined when curling resumes by the new executive. We managed to get our AGM in before the season was abruptly ended. Louise Paynter will be taking over as President next year.

Friday Mixed – Greg Hodgins

- We had a couple of new teams join this year but we are still short one team of a full draw.
- The season was very competitive. We had 8 teams within 6 points of top spot when play was stopped due to the pandemic. We did not declare a champion team this year, no prizes were awarded and our banquet was cancelled. All prize money and social fees will be applied to next season.
- Thanks again to Deb Craniford for all her work as Social Coordinator and ensuring great fun for all.
- I will be returning as the Mixed co-ordinator for next year.

9. **Election of club executive and exchange of Presidents’ pins**

Mark presented the slate of officers for 2020-21.

Earl Hartwig nominated Peter Garneau as Vice President for next year. Peter declined at this time.

Position	Member
President	Mark Bodnar
Vice-President	
Treasurer	John Tobin
Secretary	Margo Korneluk
Ice Chair	Albert Cole/Judy DiMillo
CurlION/OVCA Representative	Rick Weber
Membership	Earl Hartwig
House/Property Chair	Hayden Brown
Match Chair	Ken Hollingshead
Youth Coordinator	Peter Garneau
Day Ladies	Louise Boyer
Day Men	Ken McCarville
Monday Open	Trent O'Connor
Thursday Open	Kevin Ferguson
Business Ladies	Louise Paynter
Friday Mixed	Greg Hodgins

MOTION by Hayden Brown to approve 2020- 2021 list of nominees for President, Vice-President, Treasurer, Secretary, Committee Chairpersons and Representatives, seconded by Don Raymond. Majority approved. CARRIED.

10. **Questions & Comments**

- How are things going in terms of getting deposits for next year? Are there reminders that should go out? We may be able to see the numbers of those who would be returning. Mark: It's more a matter of planning for next year not a financial. Alex advised that he can take deposits from the bar on the days that he is at the club. He is looking at a way to do deposits electronically but the system isn't up and running yet.
- Donations for the bar staff. They had their hours cut due to the year being shortened. We are getting that set up and we still plan to do it. When it is functional, please consider giving something to our bar staff. We want to show that the club cares.
- Who makes the decision that the season is a go? We will be following the Ontario and Ottawa health guidelines as well as the protocol of the OCA and other experts.
- Is there any way in which we can return to a membership list that we can access? Mark: Hopefully the new software will address this problem. There are privacy concerns which have to be worked out. Alex explained what the new software would offer including generating membership lists.
- Does the City have any responsibility for the building? No, the Club does.

11. **Adjournment**

It was MOVED by Dale Campbell that the Annual General Meeting adjourn at 9:04 pm.

MOTIONS APPROVED AT THIS MEETING:

- MOTION to approve the minutes of the April 23, 2019 AGM
- MOTION for members to approve the December 31, 2019 financial statements and results of operations for the 2019 calendar year.
- MOTION that on the assumption the Club will open for a regular season, a 5% increase to membership rates for the 2020-21 curling season be approved. An equivalent increase will be applied to all leagues and other rentals for the same period.
- MOTION by Hayden Brown to approve 2020- 2021 list of nominees for President, Vice-President, Treasurer, Secretary, Committee Chairpersons and Representatives.

ACTION ITEMS:

- None.

BUSINESS CARRIED FORWARD TO NEXT MEETING:

- None.