

Carleton Heights Curling Club
Annual General Meeting
February 24, 2026
Held at: Barrhaven Legion - 3500 Fallowfield Road
DRAFT 1.1

Call To Order

Kevin Ferguson called the meeting to order at 7:00 PM.

Declaration of Quorum

There being 78 Members present and 58 Members represented by proxy, Kevin Ferguson declared that the meeting met the requirements for quorum.

Approval of Minutes of AGM held February 19, 2025

There were no questions regarding the previous AGM minutes.

A motion to approve the Minutes of the AGM held February 19, 2025 was moved by Judy DiMillo, seconded by Mark Bodnar, and unanimously approved.

President's Opening Remarks

Kevin began his remarks with a reference to the fire and the restoration that is now well underway. The walls are up. Plumbing, electrical and HVAC is either underway or will be within the next two weeks. We fully expect to have the club turned over to us by the end of July, furnished in August, ice ready by the end of September and the start of league curling on October 5, 2026.

Kevin thanked the many members, curling clubs, and others for their work and support toward both rebuilding the club and ensuring that our members could continue to curl together until we are back at Carleton Heights next season.

Special thanks goes out to:

- All Members of the Board of Directors and all the league coordinators
- Hayden Brown, who is retiring from his position of House and Property chair this year
- Steve Chenier, who has stayed with us to be our head Ice Tech next season
- First General Systems, general contractor for the reconstruction, which is ahead of where we thought we might be
- Lisa Burke, who has been coordinating all our efforts with the contractor

- Hunt Club, the RA Centre and City View CC who helped us out by finding ice for us to continue curling as a club.
- Ryan Wright for his fundraising that has exceeded all expectations.
- Most of all, the Members of Carleton Heights Curling Club for your dedication and patience throughout the year.

Review of the Club's Financial Statements

John Tobin provided an overview of the club's Financial Statements.

- Key to the statements is that there is a lot of deferred revenue from the insurance proceeds. Deferred insurance money will be recognized as we spend it. We now have \$950K in GICs which represents the insurance proceeds less up front payments to the contractor.
- Any retained earnings go as surplus. Our objective is to maintain a \$50K bank balance. Any surplus above what is required to maintain the \$50K bank balance goes to the capital reserve.
- The loan for the ice plant upgrade is down to \$35K.
- Bottom line is that we need to push more on the non-curling / advertising side. This will be emphasized going forward including advertising in the circles, signage on the walls etc.

Questions from the floor:

- Q: Are there projections for renting out the new space? A: We do plan to rent the lounge during the off season but not during the curling season. There are no projections for these revenues. We will not be replacing the ice shed floor with concrete for off season use due to the cost of \$275K and the low ceiling.
- Q: Do we have enough to cover the contents? A: We received \$107K in contents insurance and have raised over \$130K through fundraising, a portion of which is also for contents. There is never enough but we will be close.
- Q: What is the possibility of the City raising the rent and if they do, is there a plan to deal with it. A: We have in writing that any increase will not be back dated so we will only need to deal with any increases going forward. At this point we don't have enough information to know what to factor in for future increases. We expect a lot of negotiation in the process. We want to make it known that we are a senior friendly club. Our councillor is on side with us.
- Q: Are new rocks part of the restoration? A: No, the rocks were not damaged by the fire. They were recently redone with an expected life of 20 years.

Motion to accept Financial Statements

John Tobin moved that the Members accept the Financial Statements as presented. Seconded by Mike Gendron. Approved by show of hands.

Motions to Retain Same Accounting Firm and to Approve Review Engagement

John Tobin explained that, as a not-for-profit, if our revenues are below a certain threshold the Members may vote to have a review engagement in place of a full audit. A review engagement normally costs around \$5K while a full audit costs around \$10K. Due to the recognition of insurance proceeds in the coming year, we will exceed this threshold and may require a full audit.

John Tobin moved that the current accounting firm H W Partners be appointed as auditors for 2026, to conduct either a review engagement or full audit as to be determined. Seconded Mike Gendron. Approved by show of hands.

John Tobin moved that a review engagement be conducted in place of a full audit, should we be eligible to do so. Seconded by Mike Gendron. Approved by a show of hands of more than 80% of Members present.

Fundraising

Ryan Wright reported that the club has raised over \$137K towards our recovery from the fire. At the start of fundraising the goal was \$100K in 100 days. This goal was met in only 87 days.

Ryan recognized the many Members and organizations who have stepped up to help us through their donations and their organizing of fundraising activities.

It was noted that a golf day fundraiser is planned for Aug. 15, 2026 at the Manderley golf course.

Ryan was thanked by a rousing round of applause for all his fundraising efforts.

Election of Officers and Directors

Steve Cusimano guided the Members through the election of Officers and Directors.

Candidates who were running for the contested positions of President and Vice-President were given a few minutes each to address the Members.

Voting was by secret ballot and the distribution, collection and counting of ballots was done by Member volunteers. A total of 135 ballots were cast. This included all proxy ballots.

Results of the election were as follows:

President	Mike Gendron	by majority vote
Vice-President	Peter Garneau	by majority vote
Treasurer	John Tobin	Acclaimed
Secretary	Tom Hayward	Acclaimed
Ice Chair	Tom Clarke	Acclaimed
House & Property Chair	Kyle Godwin	Acclaimed
Membership Chair	Ken Hollingshead	Acclaimed
Match Chair	Judy DiMillo	Acclaimed
OCA / OVCA Chair	Mark Bodnar	Acclaimed
Youth Chair	Chris Mulholland	Acclaimed

Kevin noted that the new Board takes effect May 1 and that he and Hayden will be available as advisors to the Board through to Sept. 1.

Kevin congratulated the newly elected and acclaimed Board members Mike Gendron and Kyle Godwin and received a standing ovation in recognition for his leadership and commitment to the club.

Review and Discuss the Facility Rebuild

Kevin invited Lisa Burke to lead the discussion of the facility rebuild. Lisa has been coordinating all of the club's efforts with the contractor. Hayden Brown, Chris Mullholland, Ken Hollingshead and Tom Clarke were also recognized as part of rebuild team.

The contents team consists of:

- Main floor (lounge, kitchen, bar): Judy DiMillo and Ryan Wright
- Basement (change rooms, board room): Hayden Brown and Ken Hollingshead
- Ice shed: Tom Clarke

Lisa noted the following:

- We took time to look at the functionality of the club to see how we could improve it. As a result, the bar is now 3 times the size and will be a focal point.
- As of this morning, all framing and plumbing rough-in is complete.
- A few issues have arisen that were not covered in the initial insurance claim and are now under review by the insurance company. The need to completely replace the electrical panels was cited as an example.
- A decision was made to remove all carpeting and to use only commercial grade luxury vinyl plank and vinyl tile flooring throughout. Samples were available for people to view.

- The ground floor washroom will be fully accessible. The building entrance is being wired for future use to make the building fully accessible. Funds will be required for building an exterior ramp and this is not part of the rebuild. The washroom door is being widened for wheelchair accessibility.
- Framing for the bar has been completed. Ryan Wright added that the bar will once again be **“Richardson’s”**.
- There will be a major electrical overhaul.
- A water bottle filling station will be added.
- Women’s change room is being redesigned to create a humane sized washroom for the ladies (which received a loud round of applause!)
- Addition of a storage room between the two change rooms and accessible from both sides.
- Change to the entryway to the building requiring people to go through the cloak room where they can remove their boots before entering the lounge.

Discussion Q & A:

- Q: Will there be wheelchair accessibility to the ice? A: It will remain accessible from the rear door. A second entrance to the ice shed was explored but was not feasible.
- Q: Are there changes to kitchen? A: the kitchen will be in the same spot and be the same size but the serving window will be relocated.
- Q: Will there be shoe racks? Yes.
- Q: Will there be sprinklers in the kitchen? A: There will not be sprinklers but we will have an exhaust fan that has fire suppression system covered by the insurance.
- Q: Why oblong tables? A: The type table has not been decided. More information on the cost of the alternatives is required. The request from some members that round tables be given consideration was noted.
- Q: What about cameras and monitors? A: Audio/Visual, IT, and security systems will see a huge upgrade. TV monitors will not be put on the ice but there will be screens in the lounge plus 4TVs - 3 in the lounge, one in the Board room.
- Q: How is snow and water in the entrance addressed? A: There will be vinyl flooring on the steps and a foot grill with a drain at the front door to capture water.
- Q: Will there be a shop? A: Tom Clarke will work with Goldline on a similar arrangement to previous. We do not want to deal with inventory.
- Q: Are there any concerns with brine pipes? A: There are some concerns but we need to wait until the water is back on and the sand removed before testing. Tom Clarke is working with A/C Mechanical on pricing of repairs. Any work required on the pipes will not delay having the ice ready.

- Q: Will the lounge be air conditioned in the summer? A: Yes, the HVAC systems will all be replaced and appropriately sized. It will be very rentable.
- Q: Will storage of alcohol and beer remain on the ice? A: It will need to stay the same. There is no other place for cold storage.
- Q: What about lockers? A: There is not enough room for full lockers but half lockers will have a larger broom hole.

Preliminary Fee Schedule 2026/2027

Peter Garneau reviewed the preliminary fee schedule, copies of which were available on the tables.

- Things that stay the same
 - Retain 10% senior discount
 - Retain 3 league cap on league fees
 - Day Men and Day Ladies are each treated as one league
- Things that are changing
 - Lower base rates, higher league rates such that a one league prime time curler will break even with current fees.
 - Day men and day ladies will also be eligible to play in the Monday and Thursday daytime rec league. This is to attract new curlers to the league.
 - 5 U league will be a non-prime league as will the new doubles league.
 - A new member, defined as not having been a member for the past 5 years, will be given their lowest league fee free. They still pay the base fee and league fees for all other leagues.
- Our fees are positioned middle to lower than other clubs in the area.
- Registration will open early April.
- No deposits will be required. Only full fee payments will be accepted.

Discussion Q & A:

- Q: What about locker fees? A: they will be set before registration opens.
- Q: Friday night is charged at a prime time rate. It was requested that it be looked as as non-prime. A: Non-prime rates have gone up more than prime rates with the intent that these will eventually converge.
- Q: Concern was raised that day leagues have two days of curling counting as one league which the member saw as a disparity. A: This is a recurring question but the Board felt there was no need for change at this time.

Q: Bill's league wants to recruit new members and asked if they could tell new members that they would not have to pay the league fee. A: Yes, any new member, defined as anyone who has not been a member since 2020, will get their first league fee free.

Other Business

- A question was asked as to whether or not we have a capital levy. John Tobin stated that we do indirectly since any surpluses are allocated to the capital reserve.
- Judy DiMillo stated that she will be developing a list of kitchen items that the club could use if any Member wished to donate an item that is in good condition. An example was something like a large coffee urn. We will not be looking furniture.
- In answer to what will we do to celebrate, Kevin stated that we will have a big opening ceremony including guests from all those who have supported the club through the past year.
- In answer to a question as to can Members attend Board meetings, Kevin noted that members are welcome to request an invitation to attend any Board meeting. Board meetings are held on the 3rd Wednesday of every month. Any such request should be sent to secretary@carletonheightscc.ca .

Meeting Close

Judy moved that meeting be closed at 8:58 PM