

CARLETON HEIGHTS CURLING CLUB
ANNUAL GENERAL MEETING

Wednesday, February 19, 2025, 5:30pm – 7:30pm

The Annual General Meeting (AGM) of the Carleton Heights Curling Club (CHCC) was held Wednesday, February 19, 2025. It was a virtual meeting, with more than 29 members attending virtually via Microsoft Teams. This sub-total of members is an underestimate of the actual total who attended. Although there were 26 logins to Microsoft Teams, it is known that more than one member was attending via the same logins e.g., couples.

Ryan Wright called the meeting to order at 5:36 pm.

1. Opening Remarks: Ryan Wright, President, welcomed everyone to the meeting.

Good afternoon, everyone,

Welcome to all of you for our 2025 Annual General Meeting. In my capacity as president, it is my pleasure to stand before you and alongside our board, provide updates on our club's activities and achievements over the past year.

Our curling club, a longstanding community fixture, has consistently united curlers of diverse backgrounds. We take pride in fostering a welcoming environment where individuals can compete and take joy in playing this wonderful sport, build long lasting connections, and join in many events throughout the season, both on and off the ice.

I want to thank you all for taking the time to be here tonight. It is because of all of you that we are having another successful curling season. Our board reports mention and thank quite a few individuals by name, and while we won't be reading through all these reports in full during this meeting, if you haven't yet seen them, I would encourage you to take a few minutes to read through them.

The Annual General Meeting is our opportunity as a club to collectively review progress, set goals, and plan for the future. Like last year, this year's AGM is a good news story for our club. As well, we will go over our club financial statements, the fee schedule for next season and then proceed to elect new members to the board of directors. And I promise we won't take up your entire evening.

I would remind you to keep your mics on mute, and that if you have questions or comments, to please virtually raise your hand.

Let's get started.

2. Business arising from 2024 AGM: See [LINK: 2024 AGM Minutes](#).

- a. Ryan presented the 2024 AGM minutes via MS Teams.
- b. MOTION by Kevin Ferguson to approve the minutes seconded by Tom Hayward. APPROVED.

3. President's Report

Ryan Wright

- a. See [LINK: President's report](#).
- b. [Judy] Nancy Long is awarded a lifetime membership to CHCC.

4. Treasurer's Report – Financial statements for 2024 John Tobin

- a. See [LINK: Financial Statement](#).
- b. We get a review engagement because it's required by Ontario non-profit regulations.
- c. We try to keep a minimum balance of \$50,000.
- d. We are changing our banking process to get into electronic banking. Hope to have it in place by the start of 2025-26 season.
- e. Reviewers are concerned about inventory control. Cash flow is tracked by POS system, but items sold are not tracked. We are using markup to compare with cost of sales to control inventory losses.
- f. Electricity costs and consumption increased by 17% due to the new ice plant. The electricity contract was renewed automatically, but we are hoping to renegotiate over the summer.
- g. Dehumidifier may need to be replaced soon.
- h. Membership is down since COVID. Peter's L2C and Dev Leagues are welcome, but we need to fill our regular leagues.
- i. We are anticipating an excess of ~\$20,000 for 2025 vs. \$40,676 for 2024.
- j. [Chris Mulholland] Are we seeking grant money for efficiency?
[John Tobin] John and Ken Hollingshead have been investigating with AC Mechanical for improvements in efficiency.
[Ryan] Major capital expenditures to improve the club in recent years.
[John] We have been using grants for capital expenditures. We are seeking more grants.
[Chris Mulholland] Are there working drawings?
[John] Yes, for liquor licence.
- k. [John] Non-profit means
MOTION by John Tobin to approve the financial statements for the fiscal year ended August 31, 2024, per review engagement. Seconded by Doug Woods. APPROVED.
MOTION by John Tobin to continue with review engagement for the financial statements for the fiscal year ended August 31, 2025. Seconded by Tom Hayward. APPROVED.

5. Curling rates for 2025-26

Ryan Wright

- a. Ryan presented the fee structure for 2025-26 season.
See [LINK: Proposed 2025-26 Fees](#).
- b. Propose to bring rental league curlers a member of CHCC. They will have voting rights, may join the board of directors, may spare in other leagues, etc. Benefits to CHCC include simpler financials and administration.
[Mark Bodnar] Will coordinators control membership in the leagues.
[Ryan] Nothing changes in rental league other than CHCC membership.
[David Lapp] How many rental leagues? [Ryan] Five.
[Chris Mulholland] If membership count is higher, do we get additional resources from OCA/OVCA? [Terry DeJong] CurlON/OVCA fees are based on sheets, so it's a fixed cost. It does help with grant/loan applications.
- c. [John Tobin] We are not requesting a \$100 member deposit for next year. We are asking for confirmation that you will be returning.
[Ryan] Registration for next year opens April 1. Don't pay until September 1.
- d. [Ryan] Fees next year are going to be less than most clubs charge *this* year. Fees are going to be ~5% higher than last year and they are all-inclusive of CurlON/Curling Canada fees, HST, etc.
Pricing for Juniors and Little Rocks same as last year. Adult Learn to Curl and Development League rise ~5%.
Ryan spoke on considerations when setting fees.
- e. [Chris Mulholland] Why aren't we raising Juniors/Little Rocks fees?
Ice maintenance can't be covered by \$100/curler.
[John Tobin] We discussed with Youth Coordinator and decided not to raise fees this year.
[Ryan] Why we're going to tender (in part) to ensure that our calendar is covered including Sunday programs and Saturday rentals/bonspiels.
- f. [David Lapp] How are we encouraging new members to join CHCC?
[Ryan] We are encouraging new memberships and will cover during Membership Chair presentation.
[Mark Bodnar] 33 Little Rock members. 24 Juniors, but more welcome.

6. Club Manager Report

Mark Quinn

- a. Nothing to add.

7. Secretary Report

Kevin Ferguson

- a. Typing furiously as we speak.
- b. Responsibilities are minimal – mostly taking minutes. I am returning next year and hoping to take on new responsibilities next year.

- c. Kevin publishes minutes of Board and AGM meetings in a binder in the CHCC office. Ask the bartender. They're also published online for members who have been granted access.

8. Ice Chair's Report

Kevin Ferguson

- a. See [LINK: Ice Chair report.](#)
- b. [Chris Mulholland, Mark Bodnar] Thanks Kevin for ice maintenance on Sundays.

9. House/Property Chair's Report

Hayden Brown

- a. Hayden presented his report: [LINK: Property Chair Report.](#)
- b. Thanks to Blue Rabbit Painting (Kyle Godwin) for refreshing the club house.
- c. Opened the boards between sheets 2 and 3 to ease ice maintenance.
- d. Thanks to many who helped: Tom Clarke, Ken Hollingshead.
- e. Consider sitting on some projects for 2025-26 to build capital resources for subsequent years.
- f. [Chris Mulholland] Recommend plans to restore Junior lounge.

10. Match Chair's Report

Judy di Millo

- a. See [LINK: Match Chair Report.](#)
- b. I miss everyone (due to 2 elections).
- c. Club Championship (April 22-30) turned over to Kevin Ferguson.

11. Membership Chair's report

Ken Hollingshead

- a. See [LINK: Membership Report.](#)
- b. Adult Learn to Curl brought in >20 members.

12. Youth Program

Peter Garneau

- a. See [LINK: Youth Report.](#)
- b. [Mark Bodnar] Junior program (13-20) worked well getting 16-24 curlers.
- c. [Chris Mulholland] Little Rocks is full. Participated in a few bonspiels and a few more to come.

13. OCA/OVCA Rep

Terry DeJong

- a. See LINK: OCA/OVCA Representative's Report.
- b. Finished applications through for Ken Thain awards.

14. Vice President's Comments

- a. Special thanks to Ryan Wright for his guidance.

15. League Representatives

- a. Each of the league representatives referred to, or gave a brief overview of, the information presented in their respective reports:
 - i. Day Men: Terry DeJong [LINK: Day Men Report](#)
 - ii. Day Ladies: Beth Kelly [LINK: Day Ladies Report](#)
 - iii. Monday Open: Jon Bishop [LINK: Monday Open Report](#)
 - iv. Recreational Open: Marilyn Myers [LINK: Rec. Open Report](#)
 - v. Thursday Open: Kevin Ferguson [LINK: Thursday Open Report](#)
 - vi. Friday Mixed: Susan Oliver [LINK: Friday Mixed Report](#).
- b. .

16. Election of Club Executive for 2025-26

Ryan Wright/Kevin Ferguson

- a. Bylaws changed last year allow board members to serve more than 1 year.
- b. We're seeking positions for President, Vice President and OVCA/OCA rep.
- c. [Kevin] Any nominations for President. No nominations.
New board doesn't take effect until May 1 while existing board remains in advisory role until September 1.
[Ryan] Please approach us with any nominations.
- d. [Ryan] Vice President responsibilities include interacting with league coordinators and club manager. Open floor for nominations for Vice President.
- e. [Kevin] I will stand for nomination as Vice President.
[Chris Mulholland] I will withdraw my self-nomination as Vice President.
[Ryan] Congratulations Kevin.
- f. [Ryan] We need a CurlION/OVCA representative.
[Terry] Primary duties are to be the voice of the board with OVCA and CurlION. Helped with the new bylaws last year.
[Ryan] Opening the floor for nominations.
[Judy di Millo] Will accept nomination as OVCA/CurlION representative.
[Ryan] Congratulations Judy.

17. Questions and Comments

- a. [Terry DeJong] Did we deal with the question of Tedde Barker rock handle?
[Ryan] We will upgrade the handle to permanent.

18. Adjournment: **MOTION** to adjourn the meeting was made by Mark Quinn, seconded Judy di Millo. The CHCC AGM adjourned at 7:23 pm.

Prepared by Kevin Ferguson
February 19, 2025